



Chris Taylor, COO
ctaylor@nevellgroup.com

March 20, 2020

VIA E-MAIL

To: All NGi Suppliers, Vendors and Subcontractors

Re: **NGi Business Status during COVID-19**

Dear Valued Supplier, Vendor and Subcontractor Partner,

At Nevell Group, Inc, the health, safety and well-being of our workers and their families is our utmost priority. We are closely following the orders sent out by the State of California and the individual jurisdictions where our offices and projects are located. Currently, almost every one of our projects under construction is continuing forward. NGi remains open with a full staff of employees. If that should change, we will be sure to notify you immediately.

We are staying in continuing contact with our customers about any decisions to halt or delay our projects. We ask that you, our suppliers, vendors and subcontractors continue to manage and mitigate any supply chain disruption to our projects. If you foresee any shortages, delays or challenges upcoming, please communicate those with us immediately. If you should have changes in your current business practices that will impact our ability to deliver for our customers, we ask that you notify us immediately so we can work together to develop a plan of action. Together, we need to do everything we can to avoid any damages from delays in our project schedules or breach of contract for non-performance. We look forward to your continued service and support.

We wanted to assure you that the leaders at NGi are intently involved in this very fluid situation and will continue to do our absolute best to continually manage our business through challenge. We greatly appreciate the opportunity to work with your company.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Chris Taylor, Chief Operating Officer

cc: Michael Nevell, Bruce Pasqua, Robyn Denny

los angeles / orange county

3001 enterprise street
suite 200
brea, ca 92821-6213
T 714.579.7501
F 714.579.7588
license #816857

san diego

3284 greyhawk court
suite 200
carlsbad, ca 92010
T 760.598.3501
F 760.598.3688
license #898726

northern cal / sacramento

179 mason circle
concord, ca 94520
T 925.849.3600
F 714.579.7588

www.nevellgroup.com

